



Eligible On-the-Job (OJT) Candidates Needed

Sales Account Executives(2)

\$13.75/hour plus benefits

Operations Dispatch Clerk

\$10.00/hour plus benefits

Descriptions: Sales Account Executive – Prospect, identify, and build strong business relationships with decision makers. Consult, communicate, and build a portfolio with multiple client contacts to identify and apply appropriate solutions.

Operations Dispatch Clerk – Answer telephones; talk to customers and vendors. Learn and work with Transportation Management System and perform all duties within the system. Filing and some accounting tasks daily. Navigate the Internet and learn to work with assigned sites.

Work schedule: Monday – Friday, 8:00a – 4:30p. Near bus line. Benefits include medical, dental and vision insurance; 401K; paid time off, and paid vacation after one year.

Requirements: Minimum 21 years of age, high school diploma/GED, Microsoft Office Word and Excel proficiency. Must pass background check, drug screen, credit check, and employment test.

OJT Eligibility: In addition to meeting job requirements, you must also be OJT-eligible. You may be eligible if you are/become enrolled for Workforce Investment Act services as an Adult or Dislocated Worker. Candidates must meet with a SuperJobs Career Coach for a final determination of eligibility.

For Consideration: From your own email address, send a resume as a Microsoft Word, PDF, or Rich Text attachment to professions@superjobs.com.

